

C. Administration and Support

1. Fiscal (Budget will be provided separately)

25X1A9A

- a. Comments on budget
- b. Provide any pertinent detail not included in budget

2. Personnel

- a. Number, location and category of all personnel being compensated by funds allocated to the Agency
- b. Attrition and recruitment
- c. Any areas of acute shortage of personnel
- d. Concrete steps toward over-all reduction of personnel

3. Security

- a. Investigative activities
- b. Termination for reasons of security
- c. Status of Counter-Audio program

4. Training

- a. Accomplishments
- b. New programs in process or planned

5. Communications

- a. Volume of staff communications
- b. Support to other agencies and support received from them
- c. Emergency facilities

6. Medical

- a. Diagnostic and extreme services
- b. Psychiatric cases and problems

7. General Counsel

- a. Legal actions brought by or against the Agency

8. General

- a. Any unusual management or records management accomplishments
- b. Status of new building program
- c. Emergency planning, U.S.A., tied to war plans

*Not Staff*  
*will be*  
*included with*  
*DDS write up*

*Period :- 1 Nov 56*  
*TO 1 May 57*

*Due Date :- 3 June*  
*Place : 2001 L*

*Orig + 2 copies for recipient*  
*(+ Not Staff copies)*

*Anti :- 1/2 page single sp.*

D. Other activities

1. OCB (?)

2. Klint

- a. Status of program in CIA
- b. Accomplishments
- c. Operations, present and planned

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*Suggestion  
Develop complaint*

*[Redacted Box]* 25X1A  
*New policy on regulation  
Records Mgt - (new bdy.  
Feasibility Study  
Machine Booklet?*

**EXHIBIT:** "Suggested Outline for the Semi-Annual Report to the President's Board of Consultants on Foreign Intelligence Activities"

22 May 1957/bjs